Cash Compensation (Pay) Programs

| Planning | **Program Names** | Content Changes | Branding | Data Management | Statement Audit | Promotions | Measure Success |

To add cash compensation (pay) programs:

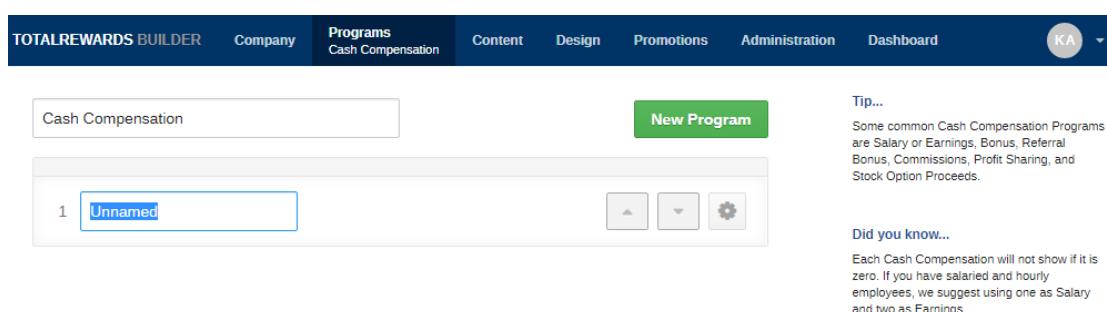| TOTALREWARDS BUILDER | Company | Programs Cash Compensation | Content | Design | Promotions | Administration | Dashboard | MB |

Your browser does not support HTML5 video.

Go to **Programs**, then choose **Cash Compensation** from the drop down to **create** cash compensation programs **(**and/or **modify, if there are any existing pay programs).**

Then click **New Program** to add and enter the **Pay Name** on the **Unnamed** field.

Repeat the same process to **add** more Pay programs.

Then hit **Save** button.

Note: Cash compensation programs automatically suppress on "0" and there's no limit to the number of cash compensation programs for online statements.

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Cash Compensation   New Program

1   Unnamed

Tip...
Some common Cash Compensation Programs are Salary or Earnings, Bonus, Referral Bonus, Commissions, Profit Sharing, and Stock Option Proceeds.

Did you know...
Each Cash Compensation will not show if it is zero. If you have salaried and hourly employees, we suggest using one as Salary and two as Earnings.

To delete a cash compensation program:

Click **Gear** to remove, then choose **Remove** and on the pop-up window hit **Delete Program** button

⚙

Remove

Delete Program

Click Up ▲ ▼ and Down **arrows** to reorder

Click **Save** button to ensure changes will not be lost

Save