

# Retrieving MyBenefits Data - FMI Online - Premium Deductions

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## Premium Deduction Process - Reference Guide

The following guide walks through the premium deduction process for the MyBenefits program.

### Key Changes

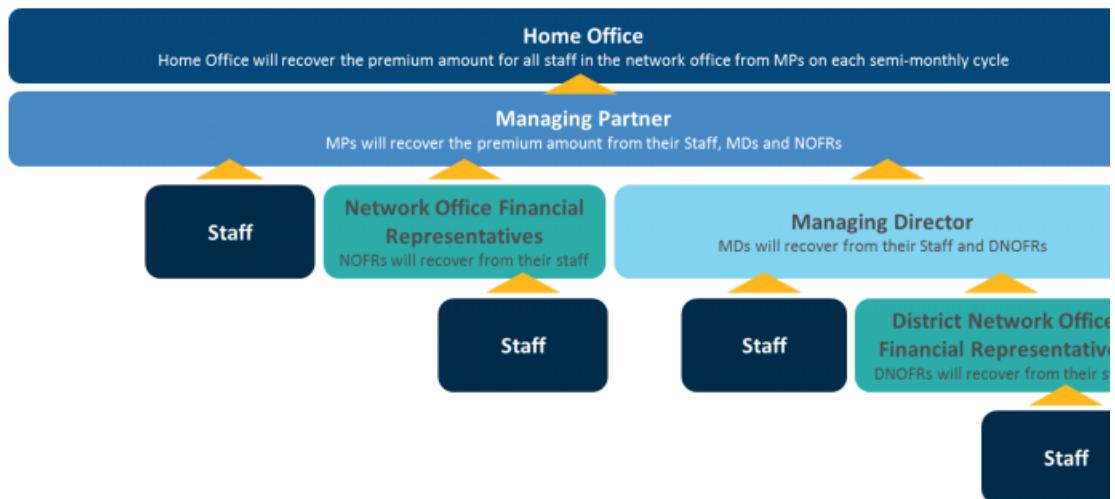
The Home Office will recover premiums for all staff within the network office from each MP.

MPs will have to collect staff premiums from their respective MDs, DDs, and FRs. In conjunction, MDs will have to collect from their DNO FRs.

Recovery of premiums from MDs, DDs, FRs will be done via an open account (1210) charge.

The premium recovery process will be similar to how home office loan payments and HOSB are handled.

### Premium Collection Process



Note: This diagram is for visual purposes

### Staff Premium Reporting (FMI Online)

Two reports will be regularly available beginning in January 2019 to provide the necessary information for staff premium collection.



#### Summary NO Report

Available For: CFOs



#### Individual Employer Report

Available For: Individual Employers  
(MP, MD, FR) and CFOs

Timing: Reports available the day after the semi-monthly commission cycle (i.e. 1/9 and 1/24)

## Cash Flow - Pilot Programs

Interim, Pilot business rules, and guidelines have been established to address cash flow concerns for 1029. Access more detailed information [here](#)

1

Cash Advance

2

Uncollectible Premium Relief